



## Special Issues – Guidelines

As an Open Access Journal of the German Communication Association (DGPuK), SCM offers DGPuK members the opportunity to submit proposals for special issues. All DGPuK members are entitled to submit proposals and can act as guest editors.

Special Issue proposals can be sent to <a href="mailto:ruth.kasdorf@hs-wismar.de">ruth.kasdorf@hs-wismar.de</a>. Decisions on Special Issue proposals are made by the editors in October for publication during the following year.

- 1. SCM publishes a maximum of one Special Issue per year, which usually is published as issue 4.
- 2. Members of the DGPuK are entitled to make proposals and may act as guest editors.
- 3. Special Issues proposals can be submitted until September 30th.
- 4. Proposals should be submitted in the form of a Call for Papers for the Special Issue.
- 5. Information about the editors' decision will be made public in October.
- 6. Proposals will be evaluated on the basis of the CfP. The criteria for evaluation are: Relevancy, innovation, internationality, expected number of submissions, fit/balance.
- 7. Guest editors will have to make the Call for Papers available to the entire communication science community in a timely manner.
- 8. The final Call for Papers of SCM Special Issues will be made public by March 31<sup>st</sup>. All final manuscripts must be available to the SCM editors by November.
- 9. All submissions will be subject to a double-blind peer-review process organized in cooperation with the editorial office of SCM.
- 10. Guest editors are responsible for all decisions during the review process.

  Manuscript decisions must consider two blind peer reviews. The final decision on the publication of the Special Issues lies with the regular editors of SCM.
- 11. All positively reviewed manuscript submissions will be published. However, each issue of SCM consists of five manuscripts. The Special Issue consists of an Editorial and five manuscripts. Additional manuscripts submitted to the Special Issue can be published in regular issues of SCM.
- 12. If less than three manuscripts can be accepted for publication, the Special Issue will not be published. Accepted manuscripts will be published in regular issues instead.
- 13. Exceptions from these guidelines can be agreed upon in consultation with the editors of SCM.